

Photograph & Video Footage Registration Form

PLEASE READ THE FOLLOWING GUIDANCE BEFORE COMPLETING AND SIGNING OVERLEAF

- This form should be issued to anyone wishing to take photographs or film using any device (e.g. mobile phone, tablet, camera etc) and completed before any photograph or video imagery is taken.
- On completion this form should be handed in promptly on the event day at an information / registration point to receive an accreditation wristband.
- Your registration will be valid on the day the form is completed and signed.
- This form is used to provide a safe environment for the participants at the event and any photographers not agreeing to register or deemed to be taking inappropriate images will be asked to leave the premises. Further action will be taken if deemed appropriate by the Event Manager and the Event Welfare Manager.
- At ALL venues, photography is not allowed in any changing or medical areas. Photographers will be advised at registration of any additional areas where photos must not be taken. For your own safety please avoid taking images on / in the field of play.
- Please be aware that any participant wearing a **luminous yellow** or **red** wristband **DOES NOT** have photo consent. Images of these young people must not be taken.
- **If you are sharing photographs in any public arena e.g. in print, online or on social media, please ensure you have consent to do so, for ALL children in the image.** Also consideration should be given to images that represent the event appropriately.
- Further information and advice regarding photography and the use of images at events can be found on the Child Protection in Sport website: <https://thecpsu.org.uk/help-advice/topics/photography/>

Please complete the registration form overleaf

To be completed by the photographer / camera operator in BLOCK CAPITALS

NB: Individuals should be registered even if they are sharing a camera

Name: _____

Organisation/ School: _____

Home address (please print): _____

_____ Postcode: _____

Contact Telephone Number: _____

PHOTOGRAPHER – please complete & sign this statement

I am taking photographs / video footage for the purpose of *(please tick all that apply)*:

- Personal use, for close friends and family only (images not accessible to the general public)
- School use (images not accessible to the general public)
- Media use (for websites, newsletters, publicity material etc)

If you are happy for us to use your images please leave a contact email address:

(all photos will be credited to the photographer if used).

I hereby agree that all details are correct on this form and will abide by the terms listed

Signature: _____ Date: ____/____/____

Please note: Your information will be stored securely and only shared with the relevant authorities (e.g. police) in the event that an inappropriate image is recognised as being taken at a Dartford School Games Partnership or Kent School Games event, which may require further investigation. Dartford School Games Partnership or Kent Sport will only contact you if you leave a contact email address as instructed.