

RISK ASSESSMENT RECORD – Sports Development Event & Facility Assessment

Venue: Ursuline Sports College, Three Hills Sports Park, Dartford Grammar School for Girls, Hillview Grammar School.

Activity: Trampolining

STEP 1 IDENTIFY THE HAZARD	STEP 2 WHO MIGHT BE HARMED AND HOW	STEP 3 (i) LIST EXISTING PRECAUTIONS	STEP 3 (ii) RISK RATING (see over)	STEP 3 (iii) IDENTIFY ADDITIONAL PRECAUTIONS NEEDED AND DATE FOR COMPLETION	NEW RISK RATING
<p>Event based factors:</p> <ul style="list-style-type: none"> • Overall venue inc. access, state of repair, quality of playing surface • Suitability and condition of equipment • Spectators • Trips and falls • Cuts, scratches and grazes <p>External factors:</p> <ul style="list-style-type: none"> • Litter • Animal waste • Weather conditions (hazards include sunburn or wind affecting session) • Fire • Members of public • Building work • Vehicles 	<ul style="list-style-type: none"> • Participants • Coaches • Parents • Spectators • Members of public 	<ul style="list-style-type: none"> • First aiders present • Venue thoroughly checked and approved – Including sports surface • Equipment checked at the start and finish of each session • Experienced and appropriate staff taking session • Suitable distance between activity and spectators / barriers • Fire safety guidelines followed • Protective clothing or equipment used as necessary • All potential hazards are highlighted to participants 	<p>C3 - Venue</p> <p>C3 - Equipment</p> <p>C3 – Spectators</p> <p>B2 – Trips & falls</p> <p>B2 – Cuts etc</p> <p>C3 – External factors</p> <p>A3 – Fire</p> <p>C3 – Public</p> <p>C3 – Building wk</p> <p>C3 - Vehicles</p>		

DATE

CARRIED OUT BY

SPORTS COACH SIGNATURE

SUPERVISOR SIGNATURE

RISK RATING 0 Risks need to be prioritised to ensure the most serious risks are dealt with first. The following is one of many methods that can be used. Risk rating often uses some kind of formula to help prioritisation. The formula given below is based on a judgement of the severity of harm or consequences and the likelihood or probability of an event occurring.

USING THE RISK RATING FORMULA – Assign a letter from box 1 (A to C) to denote the severity of harm or consequences of the hazard. Assign a number from box 2 (1 to 3) to denote the likelihood of the event occurring. Look up the combination in the risk rating chart (table 1) and link it to the action phrase.

BOX 1 – RATE HAZARD SEVERITY/CONSEQUENCE

A = death, major injury, major damage or loss to property or equipment

B = over 3 day injury, damage to property or equipment

C = minor injury or minor damage to property or equipment

BOX 2 – RATE RISK

1 = extremely likely to occur

2 = frequent, often or likely to occur

3 = slight chance of occurring

TABLE 1 – RISK RATING CHART

	A	B	C
1			
2			
3			

ACTION PHRASES:

A1 – unacceptable; must receive immediate attention to reduce risk

A2/B1 – urgent; must receive attention as soon as possible to reduce risk

A3/C1 – must receive attention to verify if risk can be reduced

B2 – should receive attention to verify if risk can be reduced

B3/C2 – lower priority

C3 – lowest priority